

## Minutes of a meeting of the Licensing Committee held remotely on Tuesday, 15 December 2020

Commenced 1.05 pm  
Concluded 1.45 pm

### Present – Councillors

LABOUR	CONSERVATIVE	THE INDEPENDENTS
M Slater Godwin Akhtar Dodds S Khan Shaheen	Sullivan Winnard	Hawkesworth

### Councillor M Slater in the Chair

#### 1. DISCLOSURES OF INTEREST

No disclosures of interest in matters under consideration were received.

#### 2. MINUTES

Resolved –

- (1) That the minutes of the Committee meeting held on 25 June 2019 be signed as a correct record (previously circulated).
- (2) That the minutes of the Bradford District Licensing Panels held on the following dates be signed as correct records (previously circulated):

12 July 2019  
25 July 2019  
8 August 2019  
19 August 2019  
4 September 2019  
17 September 2019  
26 September 2019 (1)  
26 September 2019 (2)

19 November 2019 (1)  
19 November 2019 (2)  
23 January 2020 (1)  
23 January 2020 (2)  
23 January 2020 (3)  
5 February 2020  
25 February 2020  
19 March & 27 May 2020  
27 May 2020  
17 June & 7 July 2020  
7 July 2020  
4 August 2020  
17 September 2020  
23 September 2020  
14 October 2020  
22 October 2020 (2)  
27 October 2020

ACTION: City Solicitor

### 3. **PROPOSED STATEMENT OF LICENSING POLICY 2021-2025**

The Interim Assistant Director, Waste, Fleet and Transport Services, submitted a report, (**Document “A”**) which presented the outcome of a public consultation exercise with respect to the proposed new Statement of Licensing Policy for the District, as required by the Licensing Act 2003, and proposed a final draft for recommendation for adoption by full Council.

Additional responses received following publication of the agenda were circulated to members at the meeting. It was noted that none of these responses had an effect on the policy.

Members were advised that the main addition to the draft proposed policy was the inclusion of information regarding Cumulative Impact (Section 8.5 and 8.6 of the policy document). The report revealed that the Council’s Licensing Authority remained of the view that it was unnecessary to adopt a policy restricting the number of licenses in the Prime Area Entertainment Areas or any other part of the District on the grounds of cumulative impact or saturation. It was intended, however, that it would continue to keep the situation under review during the life of the policy. It was questioned, however, why Ilkley had not been designated a Prime Entertainment Area.

A member was pleased to note the reference to cumulative impact and asked for guidance from the Licensing team regarding the number of licensed premises in an area to be provided to members when considering applications.

It was noted that the criteria for cumulative impact set out in the policy was based on Home Office guidance. The Committee was advised that whether or not the Council had undertaken a Cumulative Impact Assessment the Licensing Panel could have regard to effect that this could have on the licensing objectives when considering new applications and agreed that from 2021 Licensing Panels would

be provided with information on the location of licensed premises in the vicinity to the applicant premises. Advice would be given on distance and radius to be taken into account when applications were presented to future Licensing Panels.

In response to a member question regarding enforcement, members were advised that two full time enforcement officers worked closely with West Yorkshire Police and were successful in ensuring that the proposed policy was adhered to. Late night refreshment premises were inspected by Environmental Health to ensure that Food Business Registration was in place. It was agreed that statistics regarding enforcement in the previous 12 months would be provided to members of the Committee.

**Resolved –**

- (1) That it be recommended to Council that the document attached in Appendix 1 of Document “A” be adopted and published as the District’s Statement of Licensing Policy 2021-2025, pursuant to the Licensing Act 2003.**
- (2) That the Interim Assistant Director Waste, Fleet & Transport Services be given delegated authority to approve any necessary amendments of a minor or drafting nature prior to formal publication.**
- (3) That information be brought forward regarding cumulative impact or evidence of cumulative impact for future licensing applications.**

**ACTION:** Interim Assistant Director Waste, Fleet & Transport Services

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Licensing Committee.**

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER